



## Predevelopment Loan Request Form

<b>Applicant name</b>		<b>Tax id #</b>	
<b>Address</b>		<b>City</b>	
<b>County</b>		<b>State</b>	<b>Zip</b>
<b>Name of signatory agent</b>			
<b>Contact name</b>		<b>Contact phone</b>	
<b>Contact email</b>		<b>Contact fax</b>	
<b>Predevelopment Loan request \$</b>			

To apply for a MHP predevelopment loan, please complete this narrative and the following application with as much detail as possible.

**Please address the following questions in the space provided.**

1. Description of the proposed development (*Include the type of housing and nonresidential aspects of the development; location; target population; significant demographic or economic information about the community or neighborhood; how the development will create or preserve affordable housing*).

2. Describe what the MHP funds will be used for.



3. Describe applicants track record with housing production and services *(Include date organization was created; significant accomplishments; organization's products and services, housing-related goals).*

4. Organizational/development team capacity *(Include the proposed development team members such as architect, general contractor, consultants, etc.).*



5. Provide a proposed timeframe that includes specific activities to occur.

6. List the individuals and/or organizations that will execute the activities and their qualifications and/or experience performing their responsibilities. Include a list of all community planning and affordable housing developments the key individuals have worked on over the past two years.



7. Community support *(Include the type and level of support for the organization's housing efforts, governmental and nongovernmental entities involved in the proposed project, and how the community was or will be involved with completing the proposed development).*

8. For portfolio requests, please describe the reasons for your request and propose a repayment schedule beginning on the closing date of the first project in the portfolio. Clearly identify any cost savings that will be achieved with shared expenses and how you will meet the 24 month timeframe for the completion of all the activities associated with this project.